

## **Canteen Report for November**

The Canteen made a small profit of \$572 in November.

The Friday service has continued to run well with our dedicated volunteers, and we'd really like to thank them all for their efforts throughout the year.

Our summer menu has really helped the smooth running of the canteen, with the fresh sushi being a really big hit with the kids. A big thanks to Sushi & Co for providing the fresh and yummy items in a timely manner.

Our last lunch service for the year will be on Friday 8<sup>th</sup> December. We'll do a clean up and stocktake in the following week.

Having people help with the admin tasks has been difficult, but we would like to particularly thank Jana and Kylie for helping with orders and Maddy for helping with the shopping. It has been a huge relief to get some help with these tasks.

The canteen refurbishments will be started over the summer break by Peter Van Gemert.

The committee will meet early in 2018 to determine if we continue with the Friday lunch service. Unless we get adequate help with all the behind-the-scenes tasks, we will not open. And if we do open, we will only accept online orders.

We'd like to thank the following people for helping with Friday shifts – Sarah, Mary, Dindy, Sharn, Jacqueline, Kylie, Tessa, Helen, Melissa, Sue, Kellie, Coreen, Keris, Jana, Mark, Jill, Selena, Tori, Marion, Beck (and sincere apologies if I've left anyone off this list). Most of all, a very big thanks to Suzy, Vikki and Winnie for running the show on Fridays throughout the year – you've really earned a break!!

Thanks, Canteen Committee

# MARKET REPORT

DECEMBER 3 2017

41 stalls



Stall Fees	Number of Stalls	Total Stall Fees
Free (charity/kids stall)	2	-
\$15.00	4	\$60.00
\$25.00	25	\$625.00
\$30.00	10	\$300.00
	<b>41</b>	<b>\$985.00</b>
Table hire: \$5.00	6	\$30.00
Table hire: \$10.00	3	\$30.00
<b>Total Income Banked</b>		<b>\$1045.00</b>
<b>Markets Expenses</b>		
Reimbursement for Managers expenses		\$400.00
Market extras – music, Santa presents		\$128.50
Advertising – Blue Mountains Gazette		\$53.13
Advertising – Western Weekender		\$146.30

## Advertising as for previous markets:

- Gazette ad (Public Notices)
- Western Weekender ad
- Facebook page
- Flyers put up in Katoomba and Leura
- Flyers to local bus tour companies
- Community noticeboard on local radio

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Market Manager

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# Leura Public School P&C Association

## Treasurer Report November 2017

Below is a summary of our Bank balances as to our start and end of the period along with the breakdown of the movements and over the page is our year to date profit and loss.

### Leura Public School P&C Association From 1 November 2017 to 30 November 2017

Bank Accounts	Opening Balance	Cash Received	Cash Spent	Closing Balance
Building Fund (DGR Account)	811	-	-	811
Investment Account	26,144	11	-	26,155
Operating Account	21,558	8,791	16,640	13,710
<b>Total</b>	<b>48,514</b>	<b>8,802</b>	<b>16,640</b>	<b>40,676</b>

The major cash received was:

- Uniform shop \$ 4,672 -\$ 707
- Canteen \$ 1,858 \$ 553
- Fundraising \$ 2,294 (tea towels, Music & Art Show) \$ 645
- Markets \$ 240 -\$ 413

All of these figures are embedded in the profit and loss given over the page, but if you would like to have more information please refer to the individual reports or let me know.

Known expenses that will affect the above balances include:

- Cost for wet weather boxes approximately \$ 1,600
- Costs for renovating the canteen \$ 3,000

# Profit and Loss

Leura Public School P&C Association  
For the month ended 30 November 2017

NOV 2017

<b>Trading Income</b>	
Canteen Income	1,858.19
Fundraising Income	2,294.00
Market Income	240.00
Uniform Shop Income	4,672.00
<b>Total Trading Income</b>	<b>9,064.19</b>
<b>Cost of Sales</b>	
Canteen Expenses	1,305.40
Fundraising Expenses	1,648.67
Market Expenses	652.56
Uniform Shop Expenses	5,378.60
<b>Total Cost of Sales</b>	<b>8,985.23</b>
<b>Gross Profit</b>	<b>78.96</b>
<b>Other Income</b>	
Interest Income	11.95
<b>Total Other Income</b>	<b>11.95</b>
<b>Operating Expenses</b>	
Accounting Fees	50.00
General Expenses	50.00
<b>Total Operating Expenses</b>	<b>100.00</b>
<b>Net Profit</b>	<b>(9.09)</b>

# Uniform Shop Report

## November 2017

### Overview

Sales during November were pleasing with sales across the range of products offered by the uniform shop.

<b>Uniform shop</b> <b>Cash based income and Costs</b>				
	<b>September</b>	<b>October</b>	<b>November</b>	<b>YTD</b>
<b>Sales</b>	<b>\$ 902</b>	<b>\$ 829</b>	<b>\$ 4,672</b>	<b>\$ 24094</b>
<b>Less Expenses</b>	<b>\$ 1968</b>	<b>\$ 655</b>	<b>\$ 5,379</b>	<b>\$ 23448</b>
<b>Profit (Loss)</b>	<b>(\$ 1066)</b>	<b>\$ 174</b>	<b>(\$ 707)</b>	<b>\$ 646</b>

Expenses in October were \$ 5,379 reimbursement of uniform shop manager, reimbursement to the school for October, stock for the u/shop and merchant fees.

### Action

We would like approval for a cheque to the school \$ 406 being for reimbursement school items sold during November.

**Sales by Item**  
**Leura Public School P&C Association**  
**1 November 2017 to 30 November 2017**

Item	Current Unit Price	Quantity Sold	Total
AS - Art Smock	\$20.00	1.0	\$20.00
BP - Lge - Back Pack - Large	\$50.00	8.0	\$400.00
BP - Med - Back Pack - Medium	\$47.00	1.0	\$47.00
BP - Boys Pants	\$30.00	5.0	\$150.00
BS - Boys Shorts	\$20.00	19.0	\$380.00
GP - girls pants	\$20.00	5.0	\$100.00
GS 04-10 - Girls Skirt - Sizes 4-10	\$40.00	1.0	\$40.00
JZ - Zipfront Tracksuit Jumper	\$30.00	14.0	\$420.00
PSG - LS - Polo Shirt, L/sleeve - Green	\$29.00	4.0	\$116.00
PSG - SS - Polo Shirt, S/sleeve - Green	\$25.00	29.0	\$725.00
PSW - LS - Polo Shirt, L/sleeve - White	\$29.00	2.0	\$58.00
PSW - SS - Polo Shirt, S/sleeve - White	\$25.00	14.0	\$350.00
SD 04-08 - Summer Dress, Size 4-8	\$60.00	10.0	\$600.00
SGS633 - sport girls skort	\$27.00	6.0	\$162.00
SH - Miscellaneous second hand uniform item	\$0.00	55.0	\$386.00
SS - Sports Shorts	\$20.00	3.0	\$60.00
WJ 04-08 632 - Woollen Jumper size 04-08	\$63.00	4.0	\$252.00
<b>subtotal</b>			<b>\$4,266.00</b>
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xH 625 - Hat	\$19.00	8.0	\$152.00
xSPS - SS 631 - Sports Polo Shirt, Short sleeve	\$25.00	7.0	\$175.00
xTFJ 634 - Track Fleece Jumper	\$25.00	1.0	\$25.00
xWJkt - Winter Jacket	\$54.00	1.0	\$54.00
<b>subtotal</b>			<b>\$406.00</b>
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<b>Total</b>		<b>198.0</b>	<b>\$4,672.00</b>